

Port Nelson
PO Box 844
Nelson 7040
New Zealand

DATE: 03 April 2020

Attn: Ship Owners, Shipping Agents and Ship Masters,
Re: **Coronavirus (COVID 19) – Port Nelson requirements for berthing vessels**

Dear Sir/Madam

At present, there are no restrictions to shipping activities, ships can continue to berth to carry out operations. To date there is no disruption due to COVID-19.

As you are aware COVID-19 is a global and evolving issue, as such, Port Nelson will be taking heightened precautionary steps to protect our employees, and you, from infection or transmission of the virus.

To enable this, Port Nelson requires you to provide us with all ship documentation a vessel submits for a First Port of Arrival to enable us to assess the level of risk as soon as practicable. Should the vessel meet the criteria below, we will require additional precautionary measures to be implemented by the vessel to minimise the risk of infection occurring and enable confidence in our ability to continue to provide cargo operations during the vessel's port visit. The criteria are

- The vessel has left a category 1 area (as defined by Ministry of Health Advisories) <https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-novel-coronavirus-resources> or a crew member has joined the vessel and has departed or transited through a category 1 area, in the last 14 days; OR
- There are passengers or crew on board who have had contact with a person who has confirmed or suspected COVID 19 in the last 14 days; OR
- There is a sick person onboard the vessel.

Should any of the above criteria be met Port Nelson will work closely with the Public Health and the enclosed Master Declaration of Precautionary Measures" will be sent to the Ship's Masters and will be required to be complied with. Vessels will no doubt require your support in ensuring they meet the required measures. Due to the risk associated with the virus, failure by the Master to sign and return the declaration at least 12 hours prior to arrival or to implement the required measures before pilot boarding, will mean the vessel will not be permitted to enter the port.

In addition, where the above criteria are met Port Nelson will be carrying out a risk assessment with Public Health and other appropriate parties such as yourselves and Stevedoring companies. Please be aware this is an important additional step to mitigate risk for all concerned and we appreciate your cooperation. We will endeavour to ensure there is no undue delay.

Please be prepared to source the appropriate PPE (P2 masks) so it is ready and available on arrival.

Thank you for your support in helping to protect our employees, you and the community, from the spread of this virus.

Yours faithfully



Hugh Morrison
Chief Executive
Port Nelson Limited